



Moving to your new home

A helpful checklist of things
to remember to do



NORWICH
City Council

Tenant
approved

Moving to your new home – check list

Things you will need to do

✓ once done

- Arrange for the utilities (gas, electric and water) to be connected in your name (it's a good idea to take a note of your meter readings when you move in, in case there are future queries regarding bills). To find out who the current energy provider is you will need to have your new address and post code.

- Gas supply help line ☎ 0870 6081524



- Electricity supply help line ☎ 0845 6015467

Remember to also take the meter readings at your old address and give these to your energy provider when you inform them of your move.



- Once you have arranged for the supplies to be connected, please contact Gasway ☎ 01603 258617 to arrange for the gas supply to the property to be reinstated.

Let the following know you are moving

- Family
- Friends
- Employer
- Pension companies
- Doctor, opticians, dentist
- Council tax and housing benefits office (and contact them again when your have moved in)

- Schools
- Bank, building societies and credit card companies
- Inland Revenue
- Catalogue companies
- Telephone and mobile phone provider.
- TV licence provider – your licence will need to be transferred to your new address.
-  www.tvlicensing.co.uk  0844 800 6790
- DVLA – they will need to amend your licence and vehicle registration documents.
- Elections office – don't lose your right to vote, it's important your details are changed on the Electoral Register.
- Contents insurers – arrange for your contents to be insured at your new home so that your possessions are covered.

Handy tips

- There are on line change of address services such as  www.iammoving.com which should make telling everyone you are moving a lot easier.
- Arrange for your post to be redirected, you can either download a form from the Post Office website  www.royalmail.com or pick one up from your local branch.

If you require this leaflet in another language or format eg large print, audio cassette or Braille please contact Norwich City Council.

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