

## MEMBERS' ALLOWANCE SCHEME

With effect from 1 April 2013, the following scheme of members allowances will be increased annually on 1<sup>st</sup> April, indexed linked to the pay increase awarded to staff by the National Joint Council for Local Government Services :-

	£
<b>BASIC ALLOWANCES</b> (Payable to all Councillors)	6000
 <b>SPECIAL RESPONSIBILITY ALLOWANCES</b>	
Tier 1 Leader of the Council	10000
Tier 2 Cabinet Members & Leader of the major minority group	5000
Tier 3 Chairs of Audit, Licensing, Planning Applications and Scrutiny committees and the Leader of any minority group that comprises minimum of 10% of the Council.	2500
Tier 4 Other members of Audit, Licensing, Planning Applications, and Scrutiny committees	1500
Tier 5 Chair and Vice Chair of Standards Committee (Co-opted)	350
○ <i>Only one SRA to be paid from Tiers 1, 2 and 3</i>	
○ <i>Only one SRAs to be paid from Tier 4 and a councillor shall not get a Tier 3 allowance as chair as well as a Tier 4 allowance as a member of the same committee.</i>	

### Travel and Subsistence Allowances

To be paid at the same rates as Norwich City Council employees and be subject to the same requirements for claims and payments. The current levels are:-

#### ***Travel Allowances***

All vehicles – 40.5p per mile

Travel outside Norwich – rail tickets or hire car to be booked. If own vehicle used, expenses paid will be equivalent to cost of 2<sup>nd</sup> class rail ticket (to be agreed in advance with the Senior Democratic Services Officer

**Subsistence Allowances**

Breakfast	£7.74 (£6.45 with non VAT receipt)
Lunch	£10.69 (£8.91 with non VAT receipt)
Tea	£4.22 (£3.52 with non VAT receipt)
Evening Meal	£13.24 (£11.03 with non VAT receipt)

**Out of Pocket Allowance**

(Claims for misc out of pocket expenses should not exceed £25 per night)

**Overnight Subsistence**

Hotels to be booked on basis of best deal available taking into account the needs of the councillor and the event attended.

**Childcare and Dependant Carers Allowance**

To be paid at the rate of £10 per hour per child etc.

(The Executive Head of Strategy, People and Democracy to be authorised to make additional payment in cases where specialist care is required)

**Membership of the Local Government Pension Scheme is not available as part of this Members Allowances Scheme**

**The Independent Panel to be reconvened no later than 4 years after the implementation of the scheme.**

**Civic Allowances**

(For Information only - not covered by the Local Authorities (Members Allowances) (England) Regulations, 2003)

Lord Mayor	-	£6,588
Sheriff	-	£3,294