

TERMS OF REFERENCE OF COMMITTEES

1. Licensing Committee

Within the policies laid down by the council and within the Corporate plan to exercise the following powers of the council –

Licensing Act 2003

1. Power to issue Premises Licences under the Licensing Act 2003.
2. Power to issue Club Premises Certificates under the Licensing Act 2003.
3. Power to issue Counter Notices (Temporary Event Notice) under the Licensing Act 2003.
4. Power to issue Personal Licences under Licensing Act 2003.
5. Power to take enforcement proceedings under the Licensing Act 2003.
6. Power to issue Section 34 Permits under the Gaming Act 1968 in respect of premises where the supply of alcohol is authorised under the Licensing Act 2003.

Gambling Act 2005

7. All powers under the Gambling Act 2005 other than those reserved for the council

Other regulatory functions

8. Power to issue licences authorising the use of land as a caravan site (“site licences”).
9. Power to license the use of moveable dwellings and camping sites.
10. Power to license hackney carriages and drivers and private hire vehicles and drivers and private hire operators.
11. Power to regulate hackney carriage fares.
12. Power to issue permits for the operation of minibuses.
13. Power to register pool promoters.
14. Power to grant track betting licences.
15. Power to license inter-track betting schemes.
16. Power to register societies wishing to promote lotteries.
17. Power to issue Section 34 Permits under the Gaming Act 1968 in respect of premises where the supply of alcohol is **not** authorised under the Licensing Act 2003.
18. Power to license sex shops and sex cinemas.
19. Power to license performances of hypnotism.
20. Power to license premises for acupuncture, tattooing, ear piercing and electrolysis.
21. Power to license pleasure boats and pleasure vessels.
22. Power to license market and street trading.
23. Power to license dealers in game and the killing and selling of game.
24. Power to register and license premises for the preparation of food.
25. Power to license scrap yards.
26. Power to license premises for the breeding of dogs.

27. Power to license pet shops and other establishments where animals are bred or kept for the purposes of carrying on a business.
28. Power to license zoos.
29. Power to license dangerous wild animals.
30. Power to license guard dogs.
31. Power to license slaughter houses and knackers' yards.
32. Power to license Houses in Multiple Occupation.
33. Power to license persons to collect for charitable and other causes.
34. Functions under any "relevant statutory provision" within the meaning of Part I (health, safety and welfare in connection with work, and control of dangerous substances) of the Health and Safety at Work etc. Act 1974.
35. Any function relating to contaminated land.
36. Powers relating to the control of pollution.
37. Powers relating to the protection of important hedgerows.
38. Duty to serve abatement notice in respect of statutory nuisance.
39. Power to resolve that Schedule 2 to the Noise and Statutory Notice Act 1993 is to apply in the authority's area.
40. Duty to inspect area to detect statutory nuisance.
41. Duty to investigate statutory nuisance complaints.
42. Power to grant consent for the operation of a loudspeaker.
43. Power to issue street litter control notice.
44. Enforcement of legislation relating to straw and stubble burning etc.
45. Power to license the placing of facilities on the highway for recreation or refreshment.

2. Planning Applications Committee

Within the policies laid down by the council and within the Corporate Plan to exercise the following powers of the council –

1. Power to determine application for planning permission.
2. Power to grant or refuse planning permission for development without complying with conditions to which previous planning permission is subject.
3. Power to grant consent for the display of advertisements.
4. Power to grant listed building consent.
5. Power to grant conservation area consent.
6. Power to grant hazardous substances consent.
7. Power to confirm and revoke tree preservation orders.
8. Power to dispense with duty to replace trees.
9. Power to enforce duty to replace trees.
10. Power to dispense with duty to replace trees in conservation areas.
11. Power to confirm and revoke tree preservation orders.
12. Power to enforce duty to replace trees in conservation areas.
13. Power to grant consent under a tree preservation order.
14. Power to give directions as to the replanting of land.
15. Power to require information as to interests in land.
16. Power to serve a planning contravention notice, breach of condition notice or stop notice.
17. Power to issue an enforcement notice.
18. Power to apply for an injunction restraining a breach of planning control.
19. Power to authorise entry onto land.

20. Power to issue a listed building enforcement notice.
21. Power to serve an urgent works notice.
22. Power to revoke or modify any listed building consent.
23. Power to agree site specific planning briefs.

3. Personnel Appeals Panel

1. To hear appeals against written warnings and dismissals issued through the council's Disciplinary Procedure, and to hear appeals against grievances which have reached the final stage of the council's Grievance Procedure.

4. Standards Committee

General

1. Promoting and maintaining high standards of conduct by the members and co-opted members of the council.
2. Assisting members and co-opted members of the council to observe the council's Code of Conduct.

Specific

3. Advising the council on the adoption or revision of the council's Code of Conduct.
4. Monitoring the operation of the Code.
5. Advising, training or arranging to train members and co-opted members of the Council on matters relating to the council's Code of Conduct.
6. Deciding matters relating to conduct, ethics and propriety referred to it by the Monitoring Officer.
7. Where there has been a breach of the council's Code of Conduct, determining any actions as appropriate.
8. Receiving and deciding applications for dispensations from the Code of Conduct.
9. Deciding on particular matters relating to members' allowances referred to it.
10. Deciding on particular matters relating to the register of members' interests referred to it.
11. Deciding on matters referred to it for discussion by the cabinet.

5. Scrutiny Committee

Please see Article 6 and Appendix 6 of this constitution

6. Audit Committee

Please see Article 17 of this constitution.