

ARTICLE 15 - REVIEW AND REVISION OF THE CONSTITUTION

15.1 Duty to monitor and review the constitution

15.1 The chief executive and the executive head of business relationship management and democracy will monitor and review the operation of the constitution to ensure that the aims and principles of the constitution are given full effect.

15.2 Protocol for monitoring and review of constitution by Monitoring Officer

15.2.1 A key role for the executive head of business relationship management and democracy is to be aware of the strengths and weaknesses of the constitution adopted by the council, and to make recommendations for ways in which it could be amended in order better to achieve the purposes set out in Article 1.

15.2.2 In undertaking this task the executive head of business relationship management and democracy may -

- (i) observe meetings of different parts of the member and officer structure;
- (ii) undertake an audit trail of a sample of decisions;
- (iii) record and analyse issues raised with him/her by members, officers, the public and other relevant stakeholders; and
- (iv) compare practices in this authority with those in other comparable authorities, or national examples of best practice.

15.3 Changes to the Constitution

15.3.1 Changes to the articles of the constitution will only be approved by the full Council after consideration of the proposal by the executive head of business relationship management and democracy or a body established for that purpose.

15.3.2 Changes to factual references or changes required by law will be made by the executive head of business relationship management and democracy after consultation with the chief executive.

15.3.3 Changes to the appendices of this constitution will be made by the executive head of business relationship management and democracy, to reflect decisions taken in accordance with the constitution of the council, the cabinet, a committee or the chief executive as the case may be.