

ARTICLE 14 - FINANCE, CONTRACTS AND LEGAL MATTERS

14.1 Financial management

14.1.1 The management of the council's financial affairs will be conducted in accordance with the Financial regulations and procedures set out in Appendix 10 of this constitution.

14.2 Contracts

14.2.1 Every contract made by the council will comply with the Financial regulations and procedures.

14.3.1 The executive head of business relationship management and democracy is authorised to institute, defend or participate in any legal proceedings in any case where such action is necessary to give effect to decisions of the council or in any case where the executive head of business relationship management considers that such action is necessary to protect the council's interests.

14.4 Authentication of documents

14.4.1 Where any document is necessary to any legal procedure or proceedings on behalf of the council, it will be signed by the executive head of business relationship management or other person authorised by him/her, unless any enactment otherwise authorises or requires, or the council has given requisite authority to some other person.

14.4.2 Any contract with a value exceeding £25, 000 entered into on behalf of the council in the course of the discharge of an executive function shall be made in writing.

14.4.3 Such contracts must either be signed by at least two officers of the council or made under the common seal of the council attested by at least one authorised officer.

14.5 Common seal of the council

14.5.1 The common seal of the council will be kept in a safe place in the custody of the executive head of business relationship management and democracy.

14.5.2 A decision of the council, or of any part of it, will be sufficient authority for sealing any document necessary to give effect to the decision.

14.5.3 The common seal will be affixed to those documents which in the opinion of the executive head of business relationship management and

democracy be sealed.

14.5.4 The affixing of the common seal will be attested by the executive head of business relationship management and democracy or some other person authorised by him/her.