

# Call for sites briefing note

We are asking organisations and individuals to let us know any sites in Norwich City considered suitable for allocation for development or in need of protection in our future plans. The following will provide general information in relation to this exercise.

## What is the call for sites?

The call for sites process is an important opportunity for all organisations and individuals to suggest land in Norwich for development or protection. This will feed into the *Site allocations development plan document* (DPD) which will allocate sites for specific land use.

## What is the *Site allocations development plan document*?

The *Site allocations development plan document* (DPD) is part of the *Local development framework* (LDF). We are currently developing a new portfolio of planning documents that will guide development decisions in the city to 2026. The *Site allocations DPD* and *Proposals map* will establish site-specific planning policies, allocate sites for development and protect areas such as open spaces.

The *Site allocations DPD* will need to be consistent with the overall spatial strategy set out in the emerging *Joint core strategy* (produced jointly with Broadland and South Norfolk). This document will be one part of implementing the spatial strategy set out in the *LDF Core strategy*. The site allocations will be subject to a substantial amount of community involvement, consultation and an independent examination. We also need to carry out sustainability appraisal on the *Site allocations DPD*.

## What is the *Proposals Map*?

The site allocations will also be accompanied by a *Proposals map* which will set out both sites allocated for development together with designated sites for protection, for example, conservation areas, open space, etc.

## When will the call for sites take place?

The call for sites process will start in mid-February 2009 and will finish on Friday 17 April 2009.

## How do I respond to the call for sites?

We would like to hear from you if you wish us to consider a site, or sites, within the city to be allocated for development or protection. Sites need not necessarily be in your ownership and could be allocated for a wide range of uses. For each site being put forward an *Initial site assessment form* should be completed and accompanied by a map showing a clear site boundary.

## What happens when I have submitted my response?

Submitted sites will be compiled and be subject to detailed assessment, including sustainability appraisal, to evaluate whether they should be taken forward into the draft *Site allocations development plan document*. Sites to be taken forward will be mapped on a draft *Proposals map* which will accompany the draft *Site allocations development plan document*.

## What happens next?

We expect the draft *Site allocations development plan document* to be published for consultation in autumn 2009.

## Who can I contact for further information?

If you require any further information please contact the policy and projects team on 01603 212525 or [ldf@norwich.gov.uk](mailto:ldf@norwich.gov.uk)

Please make sure your representation, including an *Initial site assessment form* and a map showing correct site boundary, is completed and returned by Friday 17 April 2009 to the following address:

e: [ldf@norwich.gov.uk](mailto:ldf@norwich.gov.uk)

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