



NORWICH
City Council

Guidance Notes for AWP (Amusements With Prizes) Applications

The Licensing Act 2003 amends the Gaming Act 1968, transferring responsibility for AWP machines on premises licensed for the consumption of alcohol on the premises from licensing justices to relevant local authorities. This new responsibility is authorised by the Gaming Act, and does not form a new power under the Licensing Act 2003. As of February 2005 Norwich City Council will be responsible for both the granting and renewal of these permits, known as section 34s, and will be the main point of contact for premises licence holders.

Who May Apply?

- Premises licence holders, with a licence for the sale or supply of alcohol for consumption on the premises
- AWP lease companies, on behalf, and with the permission of, the premises licence holder for the premises in question

How much does it Cost?

£32 for the grant or renewal of a permit

How long does a Section 34 Permit Last?

A minimum of three years.

How do I Apply?

A premises licence holder (or an AWP lease company with the permission of a premises licence holder) may apply in writing for section 34 permit.

An applicant must supply a fully completed application, along with relevant documents and the appropriate fee. If an AWP lease company does not have the permission of the premises licence holder in question, the application process is postponed until full permission is obtained.

In most circumstances, it is likely that permits will be issued **without** the need for a hearing. In the event of a hearing, applicants are not required to attend unless notified to do so. If a hearing is held, a decision on whether to grant or renew the permit will be taken, after hearing from all sides.

Are there any Conditions or Restrictions attached to the Permit?

Norwich City Council may impose a limit on the number of machines a permit authorises. It is expected that applications for permits authorising up to two AWP machines will be passed **without** a hearing

Norwich City Council **may not** demand to see a plan of the premises, indicating where the AWP machines will be situated. Under the Licensing Act 2003 AWP machines may be situated anywhere in a bar, which is taken to mean anyplace whose primary or main purpose is the supply of alcohol.

Norwich City Council **may not** place any restrictions on children's access to AWP machines, except in the case of machines in amusement arcades. In all cases children's access to the machines by children is at the discretion of the premises licence holder and any accompanying adults. In the case of premises used exclusively or primarily for the consumption of alcohol, it is a **legal requirement** that all children under the age of 16 be accompanied by an adult.