



**Smokefree  
NORWICH**  
1 July 2007



NORWICH  
City Council

# Get ready to go Smokefree

## Information for licensed premises and vehicles

**From 6am on Sunday 1 July 2007, virtually all enclosed public places and workplaces in England will, by law have to become 'smokefree'. The law will apply to pubs, clubs, restaurants, hotels, bookmakers, amusement arcades and other entertainment venues. Also included are enclosed temporary event venues, taxis and private hire vehicles.**

### **What will the smokefree legislation require businesses and employers to do?**

**From 1 July they must:**

- ensure that people don't smoke in those parts of premises and vehicles that by law have to be smoke-free
- prominently display no-smoking signs at the entrances to their premises and in vehicles that have to be smokefree.

### **What are the penalties for non-compliance?**

The requirements of the smoke-free laws will be enforced by authorised officers of the Council. The offences and proposed penalties are:

- Smoking in a smokefree place or vehicle - a fixed penalty notice of £50 or a fine of up to £200
- Failure to display appropriate signs - a fixed penalty notice of £200 or a fine of up to £1000
- Failing to prevent smoking in a smokefree place or vehicle - a fine of up to £2,500

*Potentially a licence could also be reviewed.*

## What can I do to prepare for going smokefree?

You may find it helpful to use the following questions, to identify what needs to be done before 1 July:

- Do you, your staff or any of your customers smoke?  
If the answer is yes:
  - where will these people go to smoke?
  - how will staff and customers know where they can legally smoke?
  - what needs to be done to ensure that staff, customers/members and visitors are aware that your premises and vehicles are legally required to be smokefree from 1 July 2007?
- If there is to be a smoking shelter, will it comply with the law? A free guidance leaflet on smoking shelters is available from the Council.
- How will you respond to staff or members of the public who break the law by smoking in premises or vehicles that have to be smokefree?
- What guidance will staff (and contracted doorstaff) need on how to deal with customers who try to smoke in your premises or vehicles after 1 July?
- Where will it be necessary for signs to be displayed; not only to comply with the law but also to remind customers that they are not to smoke indoors (you may wish to provide additional signage in toilets as a reminder).

## You may also want to consider taking supportive measures such as:

- Remove all ashtrays and provide suitable containers for smoking litter at entrances so that people do not walk into a premises still smoking
- Consider not selling tobacco products etc if you currently do
- Develop a smokefree policy in consultation with staff which:
  - acknowledges the right of employees to work in a smokefree environment
  - identifies the members of management and staff who have responsibility for the implementation of the policy;
  - sets out what action will be taken if someone smokes in a smokefree area;
  - identifies the outside areas under your control where people can smoke; (no indoor smoking areas)
  - provides information on where people can get help if they want to quit smoking. This is available by logging onto [www.cignificant.co.uk](http://www.cignificant.co.uk) or by phoning the Norfolk Stop Smoking Service on **0800 0854 113**

## Where can businesses and employers get advice?

For the latest smokefree information from the Council visit [www.norwich.gov.uk](http://www.norwich.gov.uk) To speak to an officer, or to arrange an advisory visit, phone **01603 212212**.

Log onto the Smokefree England website at [www.smokefreeengland.co.uk](http://www.smokefreeengland.co.uk) for information about going smokefree or telephone **0800 1691697**

This guidance was agreed by representatives of the seven Norfolk Local Authorities in March 2007 and will be regularly reviewed in light of changes to legislation, unforeseen implications of the introduction of the smoking ban etc.

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communication for all



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